

FACILITIES COMMITTEE MEETING MINUTES

January 6, 2009, 9:30 a.m.
College Conference Room

PRESENT: Fred Allen, Steve Baker, Jerry Buckley, Janet Castanos, John Colson, Tim Flood, Bob Herald, Alba Orr, Tina Pitt, Walter Sachau, James Spillers, Dave Steinmetz, Brad Tiffany, and Reyna Torriente.

RECORDER: Diana Routhieaux

REVIEW OF AGENDA & MEETING MINUTES

Minutes for the December meeting were e-mailed to the committee members for review. If there are no edits by Friday, January 9, 2009, the minutes will be posted on the Web.

STUDENT CENTER / STUDENT SERVICES UPDATE

There are copies of the 75% design development in Tim Flood and John Colson's offices. Tim asked people to stop by and review the design for details. After the 75% there will be task force meetings about locks and key schedules, then signage schedules. Tim handed out copies of the designs and reviewed them during the meeting. Building 100 has a few internal changes. Fred had some suggestions to move a few doors in the deanery for better work flow. There will be a meeting to discuss possible changes. Health Services will have three exam rooms instead of four. The food service area is designed so anyone can use the area. The Student Center lounge can be open on Saturdays for games and miscellaneous activities without allowing access to the rest of the facility. Griffin Gate will seat 300 people and can be divided into separate areas with sound proof walls. A trash compactor may be added to save space and money. It will be in the loading dock and not be seen. The Student Center will have a 2nd floor and will house Dean Agustin Albarran, Student Affairs, clubs room, and the ASGC Board Room. Tim will schedule another meeting with Bill and the furniture people to go over floor plan and changes. The original drawings will be taken to the President's Cabinet meeting. Tim will keep everyone informed about the temporary moves.

During Convocation Week, 1 of 3 Architects will be chosen for the Performing Arts Building. Steve Baker said the Performing Arts building will be in demand, in the community, when it is finished. It could be used to help generate revenue since the East County Performing Arts building sound shell is broken.

SHUTTLE INFORMATION AND PARKING PASS UPDATE

The campus parking permits for the Soccer field, awarded as raffle prizes, are no longer valid. January 26, 2009, everyone will be parking off campus again. There will be a few parking exceptions for those who arrive before 7:30 a.m., work later than 6:30 p.m., for those with quick turn around times, and for Medical reasons. Alba asked about parking stickers for those who need to park on campus, that could be put on permits rather than have people loose their parking passes. Tim said there would be stickers. Parking will be permitted on campus after 4 p.m. People may be able to start parking on campus earlier than the end of the semester. Tim will send out an e-mail about parking.

TABACCO FREE BOARD POLICY UPDATE

The Smoke Free, Tobacco Free signs were presented at the Board meeting. Grossmont College is now a Smoke Free, Tobacco Free campus. Signs are posted around the perimeter of the school and on campus. The designated smoking areas have been dismantled and no smoking signs are also posted in those areas. Tim contacted LDS church to let them know about the new policy.

SAFETY

- **HazMat Collection and Inspection Logs**

Accretion HazMat collection / weekly inspection logs were handed out to Deans. Logs will be collected every 6 months. The District now has funds to pay for removal of hazardous waste on a regular basis.

CAMPUS PROJECT UPDATES

- **300 South Restrooms**

The 300 South Restroom project starts Monday, January 12, 2009 and will take about 6 weeks to complete. The project was under budget. 500 North restrooms are in line to be renovated next.

- **LTRC Roofing**

LTRC roofing replacement project is scheduled maintenance. There is a meeting today with the roofing company to formulate the bid specifications.

- **Pool Deck**

The pool deck is in the design phase. There will be meetings to discuss time frames; goal is for summer installation.

- **Signage**

The LRC way fairing package is done; it includes signs and banners. Tim is getting a proposal for 400 building, Science, Digital Arts, and the Sculpture building's signs to be done as a package. Currently there are temporary signs. Funding has been identified. There will be a cost estimate for the signage packages.

- **Parking Lot 1, & Athletic Field Road Replacement**

Parking Lot 1 and the Athletic Field road will be replaced over the summer break. Tim will meet with Fred and Kathryn about staging during construction. The asphalt, from the south west corner, around to the putting green, and up to base of garage by baseball field will be redone. John asked about accessibility for the disabled. Tim said the work will be done over the summer and there should be fewer issues.

Grossmont will be required to develop evacuation routes during construction.

The meeting was adjourned at 10:45 a.m.

The next meeting is scheduled for Tuesday, February 3, 2009 at 9:30 a.m. in the College Conference Room